

PROPOSED COUNCIL STUDY ISSUEFor Calendar Year: 2004Continuing ☐New ☒Previous Year (below line/defer) ☐**Issue:** Work plan to develop Preservation Design Guidelines for Heritage Resource Properties**Lead Department:** Community Development Department, Planning Division**General Plan Element or Sub-Element:** Heritage Preservation Sub-Element**1. What are the key elements of the issue? What precipitated it?**

A work plan would be developed to determine the feasibility of producing Heritage Preservation Design Guidelines. These guidelines would be used to assist owners of Heritage Resources who wish to make modifications to those resources. The ultimate goal of the guidelines would be to assure that any change to a Heritage Resource is appropriate for the specific resource and in context of the neighborhood, the district, and the period.

As part of the work plan, staff would look for grants, such as CLG funds, to support recommended activities. A final product is not part of this study issue but may be considered for the 2005 calendar.

2. How does this relate to the General Plan or existing City Policy?**The Heritage Preservation Sub-Element**

Goal 6.3A - To promote knowledge of and appreciation for, Sunnyvale's heritage and to encourage broad community participation in heritage programs and projects.

Policy 6.3A.1 states - Provide information on Sunnyvale's heritage to schools, civic groups, neighborhood organizations, business organizations and other established organizations.

Action Statement 6.3A.1d - Publish and distribute written materials.

3. Origin of issue:

Councilmember: _____

General Plan: _____

Staff: _____

BOARD or COMMISSION

Arts	<input type="checkbox"/>	Library	<input type="checkbox"/>
Bldg. Code of Appeals	<input type="checkbox"/>	Parks & Rec.	<input type="checkbox"/>
CCAB	<input type="checkbox"/>	Personnel	<input type="checkbox"/>
Heritage Preservation	<input checked="" type="checkbox"/>	Planning	<input checked="" type="checkbox"/>
Housing & Human Svcs	<input type="checkbox"/>		

Board / Commission Ranking/Comment:

For 2004, the HPC has ranked this issue

Board / Commission Ranking/Comment:

Heritage Preservation	Board / Commission ranked	4	of	4
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4. Due date for Continuing and Mandatory issues (if known): _____

5. Multiple Year Project? Yes ☐ No ☒ Expected Year of Completion 2004 _____

6. Estimated work hours for completion of the study issue.

(a) Estimated work hours from the lead department	100
(b) Estimated work hours from consultant(s):	_____
(c) Estimated work hours from the City Attorney's Office:	5
(d) List any other department(s) and number of work hours:	
Department(s): _____	_____
Total Estimated Hours:	105

7. Expected participation involved in the study issue process?

(a) Does Council need to approve a work plan? Yes ☐ No ☒

(b) Does this issue require review by a Board/Commission? Yes ☒ No ☐

If so, which Board/Commission? Heritage Preservation

(c) Is a Council Study Session anticipated? Yes ☐ No ☒

(d) What is the public participation process?

8. Estimated Fiscal Impact:

Cost of Study	\$ _____
Capital Budget Costs	\$ _____
New Annual Operating Costs	\$ _____
New Revenues or Savings	\$ _____
10 Year RAP Total	\$ _____

9. Staff Recommendation

☐ Recommended for Study

☐ Against Study

☒ No Recommendation

Explain below staff's recommendation if "for" or "against" study. Department director should also note the relative importance of this study to other major projects that the department is currently working on or that are soon to begin, and the impact on existing services/priorities.

reviewed by

Department Director

Date

approved by

City Manager

Date